

Creston-Dement Public Library

Board Minutes

April 21<sup>st</sup>, 2026

The meeting was **called to order** at 6:30 by President Doug Kroupa.

**Present** were: Board members Alan Polansky, Doug Kroupa, Jan Heal, Deanna Forrest, and Colette Mabrey. Also present were Melanie Berg, Sara Hasan, and Ashley Newlun

Doug asked if there were any changes to the **minutes of the Special Board Meeting** which was held on April 8, 2026 regarding landscaping, and the only change was to remove the typo error of the letter M after the donation amount. Otherwise, the minutes were approved as written. The motion was made by Dede and seconded by Colette. All were in favor.

**Minutes of the March 24<sup>th</sup> Board meeting** were reviewed. Changes were made to those present by adding that Maci Elshoff, Katie Woollens, Cathy Krabbe, and Kristi Sherer were guests rather than staff members. Alan moved to accept the minutes and Colette seconded the motion. All were in favor

There were no **Public Comments or Visitors Comments**

**Under New Business**, Sara Hasan gave a power point presentation on her designs for the landscaping to be done around the library. The plans are attached to these minutes.

Alan moved to have Sara go ahead with these plans and to use \$1,500 of the \$5000 grant which was earmarked for landscaping to Sara to add to her \$1,000 donation to get started. The motion was seconded by Colette. All were in favor.

**Payroll** from 3/16-3/31 and 4/01-4/15: Alan moved to accept payment and Colette seconded. All were in favor.

**Bills** from 3/23-4/09: Alan moved to accept payment and Colette seconded. All were in favor.

**The Director's Report** was read and reviewed. Alan moved that we give \$200 plus travel expenses to Melanie to attend the Director's University in Bloomington from August 10-August 13<sup>th</sup>. The motion was seconded by Colette. All were in favor.

Alan moved that we spend up to \$1,000 on assorted **video games** to have in the library. Colette seconded the motion. After some discussion Jan, Colette, Alan and Doug voted yes. Dede voted no.

There was discussion on the fact that the General Fund did not reflect the \$15,300 left to spend on books because the **money is not being transferred correctly**. There is a tax issue. The W4 form was changed 4 years ago in 2020. The IRS made the change so people weren't getting large refunds. ABK is invited to come to the next meeting to discuss this tax problem concerning the fact that taxes are not being withheld.

**Quick Books** costs about \$200 per month and there was discussion that it is somehow messed up. We need to take a look at more Quick Book Training for our staff. A motion was postponed to merge a couple of our accounts until after we meet with ABK.

Concerning our **insurance** policy, we should be covered for Sara working on the landscaping and children using the bounce house and other activities.

Jan Heal gave a **resignation letter** to the board and the board regretfully accepted her resignation and thanked her for her years of service.

Sara Hasan has accepted her **addition to the board** as Jan's replacement.

The meeting was **adjourned** at 8: 21. Alan moved and Colette seconded.

Respectfully Submitted,

Deanna Forrest, Acting Secretary